

**Annual Monitoring: BPC University Scrutiny Report**

*If any of the required documentation is missing or the quality of the monitoring is deemed insufficient, written feedback should be provided with a request to remedy any issues. This must be documented below.*

*Further scrutiny of any resubmitted documentation must take place, be documented below and be deemed acceptable, before completion of Annual Monitoring is signed off by the scrutineers.*

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| **Year of Review:** |  |
| **Reviewer:** |  |

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| **Declaration:** **On behalf of University Education Committee, annual monitoring by BPC can be regarded as completed**  ***(to be completed once the scrutineer is satisfied that all required documentation has been provided and completed satisfactorily)*** | |
| Signed |  |
| Date |  |

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| **Have the following been submitted for scrutiny?** | **Yes/**  **No** | **Details of further information required** | **Update** |
| Programme Element Review Reports |  |  |  |
| Minutes of Board(s) of Studies programme monitoring meeting |  |  |  |
| BPC College Review Report |  |  |  |

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| **Programme Element Review Reports**  *(please review all programme monitoring reports and accompanying evidence and provide responses as outlined below)* | | |
| Have the Programme Element Review Reports been completed satisfactorily with all sections sufficiently commented on? | Yes/No | *If NO, indicate required changes.* |
| Have all actions arising from the previous reports been addressed appropriately (Section 1)? | Yes/No | *If NO, indicate what further information is required.* |
| Have the reports identified appropriate responsive actions in relation to identified issues? | Yes/No | *If NO, indicate further details required.* |

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| **College Evaluation Report** | | |
| Has the BPC College Review Report been completed satisfactorily with all sections sufficiently commented on? | Yes/No | *If NO, indicate required changes.* |
| Have all actions arising from the previous report been addressed appropriately (Section 1)? | Yes/No | *If NO, indicate further details required.* |
| Has the report identified appropriate responsive actions in relation to identified issues? | Yes/No | *If NO, indicate further details required.* |

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| **Issues for University consideration** | | |
| Are there any issues arising from annual monitoring of BPC provision for the University or Navitas? | Yes/No | *Comments* |