**Primary Placement One Final Link Tutor Visit Checklist**

**Online:** (or observation visit if agreed in line with support plan) 22nd Jan – 2rd Feb 2024 complete checklist; share with mentor and student; student to upload to PebblePad

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| Link Tutor’s name: |  |
| Student Teacher’s name: |  |
| School name: |  |
| Mentor’s name: |  |
| Date of visit: |  |
| Subject taught  |  |

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| Have you:  | Yes/No | Comments  |
| Checked PebblePad, looked at the Interim Assessment and explored the student teacher’s progress since then? Have you looked at recent WPLRs to see how the student teacher and their mentor have been addressing areas for development? How this has been evidenced, recorded on the WPLR and followed up? Have you looked at some of the lesson plans, checked if they are appropriate, that evaluations are being recorded and used to inform future teaching.  |  |  |
| Checked and discussed the contents of the student teacher’s Files 1 and 2 using the guidance provided in the School Experience Handbook and PLA Handbook and that the mentors have been engaging with this? Is there evidence of medium and short-term planning and support for this from the mentor/class teacher(s)? |  |  |
| Ensured that there is evidence of adaptive teaching? |  |  |
| Have you carried out any other activities e.g. observed a lesson; met with PCM, Head; have you checked that the PCM, Head or other Senior Leader has carried out a joint observation with the mentor? |  |  |
| Discussed the expectations for the end of placement assessment processes using the Core Content Framework (CCF) tracking progress document. Discussed possible focus areas for development for Placement 2. If a student is “not on track” in all areas, please contact the Programme Lead (Primary)/Subject tutor (Secondary.)  |  |  |
| Post-visit, completed the Link Tutor section on the end of phase assessment; indicated if the student has been successful and can be recommended to progress to Placement 2. |  |  |

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| Additional comments on matters related to the above checklist that require an action, for example around school experience files or general progress of student teacher (to be completed by the Link Tutor following discussion): |