**Placement One Phase 2 Link Tutor Visit Checklist**

**Online:** (or observation visit if agreed in line with support plan) Between 13th and 24th Jan 2025 complete checklist; share with mentor and BST; BST to upload to PebblePad

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| Link Tutor’s name: |  |
| Brunel Student Teacher’s name: |  |
| School name: |  |
| Mentor’s name: |  |
| Date of visit: |  |
| Subject taught |  |

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| **Prior to the visit, have you:** | Please tick or comment as appropriate |
| Checked PebblePad, looked at the End of Phase One Assessment and explored the BST’s progress since then? Have you looked at recent WPLRs to see how the BST and their mentor have been addressing areas for development? How this has been evidenced, recorded on the WPLR and followed up? Have you looked at some of the lesson plans, checked if they are appropriate, that evaluations are being recorded and used to inform future teaching. |  |
| Checked the contents of the BST’s Files 1 and 2 using the guidance provided in the Partnership Handbook and that the mentors have been engaging with this? Is there evidence of medium and short-term planning and support for this from the mentor/class teacher(s)? Ensured that there is evidence of adaptive teaching? (Please follow up as necessary) |  |
| **During the visit, please discuss:** |  |
| Have you (the link tutor) carried out any other activities e.g. observed a lesson; met with PC, Head; have you checked that the PC, Head or other Senior Leader has carried out a joint observation with the mentor? |  |
| Discussed the expectations for the end of placement assessment processes using the Core Curriculum Components’ tracking progress document. Discussed possible focus areas for development for Placement 2.  If a BST is “not on track” in all areas, please contact the Programme Lead (Primary)/Subject tutor (Secondary.) |  |
| How the ITAP week(s) have helped to support the BST’s development of classroom practice? Is the mentor interested in being involved in future ITAP weeks? (w/b 3rd March and w/b 23rd April) |  |
| **For follow up:** |  |
| Post-visit, please complete the Link Tutor section on the end of phase assessment on pebblepad, indicating if the BST has been successful and can be recommended to progress to Placement 2. |  |
| Please send this completed checklist to the BST for uploading to Pebblepad |  |

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| Additional comments on matters related to the above checklist that require an action, for example around school experience files or general progress of student teacher (to be completed by the Link Tutor following discussion): |